Copyright Question:

1. A Program Head reads an article that they want their staff to read. They ask an administrative assistant to make copies for the entire department faculty and place the article in their mailboxes. Is this acceptable?

Copyright Question:

2. A college club wants to view a DVD during one of their meetings or as an event. Is this acceptable?

Copyright Question:

3. The textbook for a course has not yet come into the bookstore. A professor wants to make copies of the first 3 chapters available to all her students. Is this legal?

Copyright Question:

4. A faculty member wants to show part or all of a copyrighted movie in my classroom? Is this legal?

Copyright Question:

5. Who is responsible for ensuring course materials comply with copyright law? Program Chair? Faculty? Library? Online Learning Office? Copyright Compliance Officer? College President?
1. **No!** The educational exemption to the use of copyright only works in a classroom setting. In this case, faculty are NOT students enrolled in a class. The article could be routed or posted in a common setting.

2. **No!** The type of group is not an educational group nor is it engaged in formal instruction. The group must rent or purchase a DVD with public performance rights or the group must obtain copyright permission. Fair Use does NOT apply.

3. **Yes!** However, it depends upon the length of the book. In a work greater than 10 pages or 10% of pages, whichever is the greater is permissible. Best option would be to make the copies of these chapters available for checkout in the library.

4. **Yes!** Under section 110(1), allowance is made to show all or part of any of these copies in a **face-to-face classroom** as long as it is for the educational purposes of your class (not just entertainment). **Online Class.** In order to fit within the 110(2) provision, you can use a “reasonable” portion of a movie or a piece of music. (Note: this differs from the face-to-face classroom where you may play the entire work.)

5. **Faculty** is responsible for their webpages and/or class materials. All of the entities that are listed also share a responsibility.